

**GOVERNMENT OF ODISHA**  
**PANCHAYATIRAJ & DRINKING WATER**  
**DEPARTMENT**

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**Notification**

The 29<sup>th</sup> July, 2021

No. 12112 /PR&DW. In exercise of the powers conferred by  
17-PADM-19-4751  
the proviso to article 309 of the Constitution of India in supersession of the  
Odisha village level Workers (Recruitment and conditions of Service)  
Rules, 2008 except as respects the things done or omitted to be done before  
such supersession, the Governor of Odisha is pleased to make the  
following rules to regulate the method of recruitment and conditions of  
service of the persons appointed to the post of Panchayat Executive  
officers, namely:

1. **Short title & Commencement:** (1) These rules may be called the  
Odisha Panchayat Executive Officers Service (Method of Recruitment  
and Conditions of Service) Rules, 2021.  
(2) They shall come in to the force on the date of their Publication in  
the Odisha Gazette.
2. **Definitions:** (1) In these Rules, unless the context otherwise requires;
  - (a) "Appointing Authority" means the Collector of the District;
  - (b) "Commission" means the Odisha Sub-Ordinate Staff Selection  
Commission;
  - (c) "Director" means the Director of Panchayati Raj;



- (d) "District" means the Revenue District of the State;
- (e) "Ex-servicemen" means persons as defined as such in the Odisha Ex-Servicemen (Recruitment to state Civil Services and Posts) Rules, 1985;
- (f) "Government" means the Government of the Odisha;
- (g) "Gram Rojagar Sevak" means persons who have been engaged as such in the Gram Panchayats under the Mahatma Gandhi National Rural Employment Guarantee Act, 2005;
- (h) "Persons with Disabilities" means the persons who have been granted with disability certificates by competent authority as per the provisions of the persons with disabilities (Equal Opportunities Protection of Right and full Participation) Odisha Rules, 2003;
- (i) "Schedule" means the Schedule attached to these rules;
- (j) "Scheduled Castes and Scheduled Tribes" shall have reference to the Scheduled Caste and Scheduled Tribes specified in the Constitution (Scheduled Castes) Order, 1950 and the Constitution (Scheduled Tribe) Order, 1950, as the case may be, made under article 341 and 342 of the Constitution of India, respectively;
- (k) "SEBC" means the socially and educationally backward classes other than the Scheduled Castes and Scheduled Tribes as may be specified by the Government from time to time;
- (l) "Service" means the Panchayat Executive Officers service constituted under rule 3;

(m) "Sportsmen" means persons who have been issued with identity card as sportsmen by the Director, Sports as per Resolution No. 24808/Gen. dated 18th November 1985 of the General Administration Department; as amended from time to time and

(m) 'Year' means the calendar year.

(2) All other words and expressions used but not specifically defined in these rules, shall unless the context otherwise requires, have the same meaning as respectively assigned to them in the Odisha Service Code.

3. **Constitution of the Service:** The service shall consist of the posts of Panchayat Executive Officers in each district.
4. **Methods of recruitment:** Subject to other provisions made in these rules, the requirement to the post shall be made by way of direct recruitment through competitive examination conducted by the Commission in accordance with rule 8.
5. **Reservation and other concession:** Notwithstanding anything contained in these rules, reservation of vacancies or posts, as the case may be, relaxation of upper age limit and other concessions as provided for the Scheduled Castes, Scheduled Tribes, SEBC, women, Sportsmen, Ex-servicemen and person with disability shall apply in accordance with the provisions made under such Act, rules made there under and orders, Rules, Instructions or Resolutions issued in this behalf by the Government from time to time.
6. **Procedure of filing up of vacancies:** The Appointing Authority shall submit requisition to the Commission for filing up of the numbers of posts, as may be decided, taking in to consideration various aspects like

cadre strength, need for effective cadre management, administrative convenience and such other ancillary matter.

7. **Eligibility Criteria for direct recruitment: (1)** A candidate in order to be eligible for direct recruitment, must,

(a) be a citizen of India;

(b) be not less than twenty one years and more than thirty two years as on the 1<sup>st</sup> day of January of the year of publication of the advertisement for the recruitment.

(c) be able to read, write and speak Odia and shall have Odia as a subject in HSC, or in equivalent examination or Odia as language subjects in the final examination of Class-VII passed by him from a School or educational institution, recognized by the Government of Odisha or Central Government or have passed a test in Odia of Middle English School Standard conducted by the Board of Secondary Education, Odisha or the School & Mass Education Department.

(d) have not more than one spouse living if married:

Provided that the Government may, if satisfied that such marriage is permissible under the personal law applicable to such persons or there are other grounds for doing so, exempt any person from the operation of this rule;

(e) have passed the +2 Examination in any discipline or any other examination equivalent thereto;

(f) have registered his/her name in any Employment Exchange of the district on or before the date of application for the competitive examination;

(g) be of good moral character;

(h) be of good mental Condition and physical health and free from any physical defects likely to interfere with the discharge of his duties in service.

(i) have basic knowledge in Computer skill.

(2) The Gram Rojagar Sevaks, engaged under Mahatma Gandhi National Rural Employment Guarantee Scheme (MGNREGS), who are less than 45 years of age and are otherwise eligible under the provisions of these rules shall be allowed to participate in the written test subject to production of a certificate from the Collector of the concerned district regarding their continuity as Gram Rojagar Sevak.

Provided that the said Gram Rojagar Sevaks who have been adversely reported and have no continuity in service shall not be eligible to sit in the recruitment examination conducted by the Commission.

8. **Conduct of Recruitment pattern of Examination:** (1) The examination referred to in rule 4 of these rules shall be conducted in such manner as may be decided by the Commission from time to time.
- (2) The Subject and syllabus for the examination shall be such, as prescribed in the Schedule.
- (3) A test on basic knowledge in computer shall be conducted in the manner decided by the Commission, and as per the syllabus prescribed in the schedule.
- (4) The date, place and time of examination shall be such, as may be decided by Commission.
- (5) The Gram Rojagar Sevaks shall be allowed one percent extra marks of the total marks of the examination for each completed year of

continuous service subject to a maximum of the fifteen percent, which shall be added to the marks secured by them for deciding the merit position. But in no case the marks secured together with the extra marks shall exceed the total marks.

9. **Publication of Result and drawing of select list:** (1) A list of successful candidates, equal to the number of vacancies advertised as intimated under rule 6, arranged in order of merit shall be published district wise from amongst the candidates belonging to that district in such manner as the Commission may decide.
- (2) The list prepared under sub-rule (1) shall be forwarded to the Appointing Authority and the list so prepared after being approved by the Appointing Authority shall form the select list.
- (3) The list approved under sub-rule (2) shall remain valid for a period of one year from the date of approval or until another select list is prepared afresh whichever is earlier.
- (4) The appointment to the post shall be made in the order in which the names of the candidates appear in the select list.
- (5) Mere inclusion of names of candidates in the list shall not confer any right to appointment.
- (6) Before issue of appointment order, the competent authority shall verify the original documents furnished by the candidates.
10. **Probation and Confirmation:** (1) Every person appointed to the service shall be on probation for a period of two years from the date of joining in the post Provided that the appointing authority may, if think fit, in any case or class of cases extend the period of probation by another year,

Provided that such period of probation shall not include the period of ,

- (a) extraordinary leave;
- (b) unauthorized absence; or
- (c) any other period held not being on actual duty.

(2) The appointment of a Probationer may for good and sufficient reasons to be recorded in writing, be terminated by the appointing authority at any time without previous notice during the period of probation including the extension of such period, if any.

(3) A probationer after completing the period of probation to the satisfaction of Government shall be eligible for confirmation subject to the availability of substantive vacancy in the service.

**11. Training:** The members of the service shall have to undergo Departmental training or to pass Departmental examination as may be decided by the Government from time to time.

**12. Gradation and Inter-se-seniority:-** (1) The Appointing Authority shall maintain gradation list of Panchayat Executive Officers.

(2) The inter-se-seniority of the persons appointed to the service in a particular year shall be in the order in which their names appear in the select list.

**13. Other conditions of service:** The conditions of service in regard to matters not covered by these rules shall be the same as are or as may from time to time be prescribed by the State Government.

**14. Relaxation:** Where the Government are of the opinion that it is necessary or expedient so to do in the public interest, they may, by order, for reasons to be recorded in writing , relax any of the provisions of these rules in respect of any class or category of employees.

## SCHEDULE

(See rule8, (2))

### 1. Standard of examination

(1) The written test shall be of the standard of High School Certificate Examination.

(2) The written test and Basic Computer Skill test shall consist of as follows;

Subjects	Maximum Marks	Time
<b>Written Test</b>		
English	40	Three hours
Odia	40	
Objective Reasoning	20	
Objective Mathematics	40	
Objective General Knowledge	40	
Objective Computer Knowledge	20	
Total	200	
<b>Practical Skill Test</b>		
Basic Computer Skill	50	One hour

### **Note:**

1. Those who qualify in the written test shall be called for practical Skill test @ ten times of the vacancies.
2. The practical skill test shall be of qualifying nature.
3. The qualifying mark of practical skill test is 15(fifteen).



## 2. Syllabus

### (1) *English*

The question paper in English will be designed to test the candidate's understanding of English and workman like use of words. The question will include Grammar, usage vocabulary and comprehension to test candidate's proficiency in English.

### (2) *Oriya*

Question will cover Grammar and usage, correct construction of sentences and correct use of words.

### (3) *Mathematics*

#### (a) Number system

Natural number, integers, rational and real number addition, subtraction, multiplication, division, square roots, decimal fraction.

#### (b) Unitary Method

Time and distance, time and work, percentage, simple and compound interest, profit and loss, ratio and proportion.

### (4) *General Knowledge*

#### (a) General Science

Elementary knowledge of human body and its important organs, common epidemics. Constituent of food, balanced diet, solar system.

#### (b) Elementary ideas

About physics and Chemistry.

(c) History

Freedom movement-A broad survey of Indian History with emphasis on culture and civilization.

(d) Geography

Regional Geography of India and Orissa climate, vegetation, mineral and power resources location and distribution of agricultural and industrial activities.

(e) Current events

Knowledge of Important events that have happened in recent Years.

***(5) Computer knowledge***


MS Windows: Introduction of Windows

MS Office: MS Word, MS Power point and MS Excel.

***(6) Practical Skill Test***

MS Windows and MS Office.

By order of the Governor

  
29/07/2021

Principal Secretary to Government

1/B  
P1.185cc  
29/7/21

By Regd. Post/E.mail/FAX

Memo No. 12/13 / PR & DW, Dated: 29<sup>th</sup> July 2021.

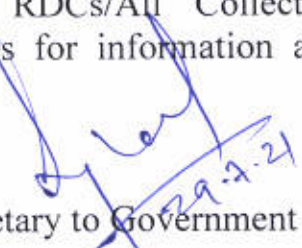
Copy forwarded to the Assistant Director, Government Branch Press, Unit-III, Bhubaneswar/Gazette Cell, Commerce & Transport Department with a request to publish the Notification in an extra-ordinary issue of the Odisha Gazette and send five hundred (500) copies to this Department and also upload in Odisha Gazette site. The Notification is statutory and shall bear a SRO number.

  
Addl. Secretary to Government

By Regd. Post/E.mail/FAX

Memo No. 12/14 / PR & DW, Dated: 29<sup>th</sup> July 2021.

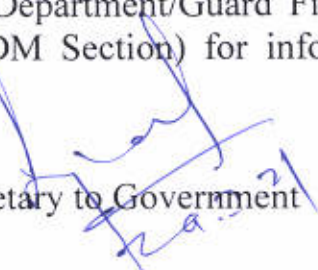
Copy forwarded to the Secretary to Governor, Raj Bhawan, Bhubaneswar/PS to Chief Minister/All Departments/All Heads of Departments/Director General of Police, Odisha, Cuttack/Secretary, OLA/All RDCs/All Collectors/All Sub-Collectors/All PD, DRDAs/All DPOs/All BDOs for information and necessary action.

  
Addl. Secretary to Government

By Regd. Post/E.mail/FAX

Memo No. 12/15 / PR & DW, Dated: 29<sup>th</sup> July 2021.

Copy forwarded to All Section of PR & DW Department/Guard File (**E. Mail-padmgf@gmail.com**) (two spare copies to PADM Section) for information and necessary action.

  
Addl. Secretary to Government

## PRESS BRIEF

### **Sub :- Framing of Odisha Panchayat Executive Officers (Method of Recruitment & Conditions of Service) Rules, 2021**

Odisha Village Level Workers (Recruitment & Conditions of Services) Rules, 2008 and amended Rules, 2012 & Rules 2013 was framed to govern the recruitment and conditions of Services of Village Level Workers of the State.

In the existing Rules, there is provision of filling up of 30% of vacancies of the post of VLW/PEO by way of selection from among the Gram Rojogar Sevaks (GRS) having 5 (five) years of experience as GRS in the Gram Panchayat. The rest 70% of vacancies are filled up by direct recruitment by concerned Collectors taking in to account the percentage of marks secured by the candidate in the Higher Secondary School Certificate Examination.

The above recruitment procedure creates manifold litigation. To avoid the above difficulties and to make more transparent new Rule called as "Odisha Panchayat executive Officers (Method of Recruitment and conditions of Services) Rules,2021 has been proposed to be framed.

In the new Rule provision has been made for filling of the all vacancies of PEO by way of direct recruitment through an Independent body i.e. "Odisha Sub-ordinate staff Selection Commission".

In the new Rule the GRS are given relaxations of age up to 45 years to appear in the recruitment test. Besides weight age of extra marks of 1% for each completed year continuous services as GRS subject to a maximum of 15% marks will be given to GRS for Selection of merit list by the Odisha Sub-ordinate staff Selection Commission.

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ପ୍ରେସ ଇସ୍ତାହାର

ବିଷୟ :-ଓଡ଼ିଶା ଗ୍ରାମ ପଞ୍ଚାୟତ ନିର୍ବାହୀ ଅଧିକାରୀ ( ନିଯୁକ୍ତି ଓ ସେବା ସର୍ତ୍ତାବଳୀ ପ୍ରଣାଳୀ ) ନିୟମାବଳୀ ୨୦୨୧ ।

ଓଡ଼ିଶା ଗ୍ରାମ ସେବକ ( ନିଯୁକ୍ତି ଓ ସେବା ସର୍ତ୍ତାବଳୀ ) ନିୟମାବଳୀ ୨୦୦୮ ଓ ସଂଶୋଧିତ ନିୟମାବଳୀ ୨୦୧୨ ଓ ୨୦୧୩ ରାଜ୍ୟରେ ଗ୍ରାମସେବକମାନଙ୍କ ନିଯୁକ୍ତି ଓ ସେବା ସର୍ତ୍ତାବଳୀ ନିମନ୍ତେ ପ୍ରଣୟନ ହୋଇଥିଲା ।

ପ୍ରଚଳିତ ନିୟମାବଳୀରେ ଥିବା ବ୍ୟବସ୍ଥା ଅନୁସାରେ ଗ୍ରାମପଞ୍ଚାୟତରେ କାର୍ଯ୍ୟରତ ସର୍ବନିମ୍ନ ୫ ବର୍ଷର ଅଭିଜ୍ଞତା ଥିବା ଗ୍ରାମ ରୋଜଗାର ସେବକମାନଙ୍କୁ ଖାଲିଥିବା ଗ୍ରାମସେବକ ପଦବୀର ୩୦ ପ୍ରତିଶତ ପଦବୀ ଗ୍ରାମ ରୋଜଗାର ସେବକ ମାନଙ୍କ ମଧ୍ୟରୁ ଚୟନ (selection) ପ୍ରକ୍ରିୟାରେ ଦିଆଯାଉଥିବାବେଳେ, ବଳକା ୭୦ ପ୍ରତିଶତ ଖାଲି ପଦବୀ ଜିଲ୍ଲାପାଳମାନଙ୍କ ଦ୍ୱାରା ପ୍ରତ୍ୟକ୍ଷ ନିଯୁକ୍ତି ମାଧ୍ୟମରେ ପ୍ରାର୍ଥୀମାନଙ୍କ ଦ୍ୱାରା ଉଚ୍ଚମାଧ୍ୟମିକ ବିଦ୍ୟାଳୟ ପରୀକ୍ଷାରେ (Higher Secondary School Certificate Examination) ରଖିଥିବା ଶତକଡ଼ା ନମ୍ବରକୁ ଭିତ୍ତି କରି ଚୟନ କରାଯିବାର ବ୍ୟବସ୍ଥା ରହିଛି ।

ପ୍ରଚଳିତ ନିଯୁକ୍ତି ପଦ୍ଧତି ଦ୍ୱାରା ଅନେକ ବିବାଦୀୟ ପରିସ୍ଥିତି ସୃଷ୍ଟି ହେଉଛି । ଏହି ବିବାଦୀୟ ପରିସ୍ଥିତିକୁ ଦୂରେଇବା ତଥା ନିଯୁକ୍ତି ପ୍ରକ୍ରିୟାରେ ଅଧିକ ସ୍ୱଚ୍ଛତା ଆଣିବା ଲକ୍ଷ୍ୟ ନେଇ ଓଡ଼ିଶା ପଞ୍ଚାୟତ ନିର୍ବାହୀ ଅଧିକାରୀ (ନିଯୁକ୍ତି ଓ ସେବା ସର୍ତ୍ତାବଳୀ ପ୍ରଣାଳୀ ) ନିୟମାବଳୀ ୨୦୨୧ ପ୍ରଣୟନ ନିମନ୍ତେ ପ୍ରସ୍ତାବ ଅଣାଯାଇଛି ।

ନୂତନ ନିୟମାବଳୀ ଅନୁସାରେ ଖାଲିଥିବା ସମସ୍ତ ପଞ୍ଚାୟତ ନିର୍ବାହୀ ଅଧିକାରୀ ପଦବୀ ନିମନ୍ତେ ଓଡ଼ିଶା ଅଧିକାରୀ କର୍ମଚାରୀ ଚୟନ ଆୟୋଗ (Odisha Subordinate Staff Selection Commission) ମାଧ୍ୟମରେ ପ୍ରତ୍ୟକ୍ଷ ନିଯୁକ୍ତି ପରୀକ୍ଷା କରାଯାଇ ପୂରଣ କରାଯିବାର ବ୍ୟବସ୍ଥା ରଖାଯାଇଛି ।

ଏହି ନୂତନ ନିୟମାବଳୀରେ ଗ୍ରାମ ରୋଜଗାର ସେବକମାନଙ୍କ ନିମନ୍ତେ ୪୫ ବର୍ଷ ବୟସ ପର୍ଯ୍ୟନ୍ତ ପ୍ରତିଯୋଗୀତା ମୂଳକ ପରୀକ୍ଷାରେ ଭାଗ ନେବା ନିମନ୍ତେ ବୟସକୁ କୋହଳ କରାଯାଇଛି । ଏହା ବ୍ୟତୀତ ଗ୍ରାମ ରୋଜଗାର ସେବକ ମାନଙ୍କୁ ପ୍ରତ୍ୟକ୍ଷ ଏକ ବର୍ଷର ନିରବଚ୍ଛିନ୍ନ ଚାକିରି କରିଥିବା କ୍ଷେତ୍ରରେ ଏକ ପ୍ରତିଶତ (୧%) ହିସାବରେ ସର୍ବାଧିକ ପଦର ପ୍ରତିଶତ (୧୫%) ପର୍ଯ୍ୟନ୍ତ ନମ୍ବର ଦିଆଯାଇ ଗ୍ରାମ ରୋଜଗାର ସେବକମାନଙ୍କର ଯୋଗ୍ୟ ତାଲିକା ଓଡ଼ିଶା ଅଧିକାରୀ କର୍ମଚାରୀ ଚୟନ ଆୟୋଗ ଦ୍ୱାରା ପ୍ରସ୍ତୁତ ହେବ ।